

New Policy - This policy rescinds and replaces: SEC. II of the ACADEMIC AFFAIRS POLICIES - UG: Admissions 1.0 – Undergraduate Admissions - first approved March 7, 2016 and revised March 21, 2016; SEC. II of the ACADEMIC AFFAIRS POLICIES - UG: Readmission 2.0 – Five Year Readmission and Forgiveness, effective May 15, 2012 and revised February 20, 2012; SEC II of the ACADEMIC AFFAIRS POLICIES - UG Readmission 2.0 – Two Year Readmission and Forgiveness, first approved prior to July 5, 2011 and revised February 20, 2012 and April 23, 2018; SECT II of the ACADEMIC AFFAIRS POLICIES - Readmission 1.0 – Readmission of Former and Academically Suspended or Academically Dismissed Undergraduate Students, first approved prior to July 5, 2011 and revised February 20, 2012 and April 23, 2018.



NORTH CAROLINA A&T STATE UNIVERSITY

CHAPTER 300 – ACADEMIC AFFAIRS

INTERIM UNIVERSITY POLICY 330, UNDERGRADUATE ADMISSIONS

SECTION 330.1 POLICY STATEMENT

The undergraduate admissions and readmissions policy aims to foster an inclusive and equitable process that evaluates applicants holistically, recognizing academic achievements, extracurricular involvement, personal character, and potential contributions to the university community.

SECTION 330.2 PURPOSE

This policy is designed to outline the criteria and procedures for the undergraduate admissions and readmissions process, ensuring alignment with institutional goals, state and federal regulations, and emerging best practices in higher education admissions

SECTION 330.3 SCOPE

This Policy applies to all individuals seeking admission to undergraduate programs, including first-time, first-year (FTFY) applicants, transfer students, international students, military applicants, returning students, and any other special student categories. For specific requirements, FTFY and transfer student applicants should refer to the respective school/college websites and to departmental listings.

SECTION 330.4 DEFINITIONS

- (1) “First-time, first-year students” means a first-time, first-year undergraduate student who is enrolled at the university and has completed fewer than 30 credit hours.
- (2) “International student applicants” mean individuals who currently hold or are seeking an F-1 visa or other non-immigrant visa category authorized for full-time or part-time academic studies.
- (3) “Prior term” means an academic term that occurred before the current or upcoming term.
- (4) “Special non-degree seeking student” means a student who is not a candidate for a degree at N.C. A&T.
- (5) “Undergraduate Readmission and Forgiveness” applies to undergraduate students who have withdrawn or were suspended from the University with less than a 2.0 cumulative GPA who are eligible to apply for academic readmission after a period of twelve consecutive months.

SECTION 330.5 FRESHMAN APPLICANTS ADMISSIONS CRITERIA

- (a) All qualified people are welcome to seek admissions to N.C. A&T. N.C. A&T does not discriminate in offering access to its educational programs and activities on the basis of age, gender, race, color, national origin, religion, creed, disability, veteran's status, sexual orientation, gender identity, or gender expression.
- (b) Minimum requirements for undergraduate admissions consideration include: Admission to and enrollment in the first-year class is conditional upon graduation and attainment of a high school diploma or equivalent which must include meeting at minimum the UNC System's [Minimum Admissions Requirements](#) (MAR) and [Minimum Course Requirements](#) (MCR), and any additional requirements specified by the Office of Undergraduate Admissions. The University may provide special consideration to applicants who have not met MAR and MCR.
- (c) Enrollment goals shall be determined by:
 - (1) institutional capacity
 - (2) budgetary and other appropriate purposes
- (e) All qualified applicants will be granted admissions based on meeting the satisfactory academic requirements for each specific academic degree program and considering the applicant's potential threat to the campus community or property.

SECTION 330.6 ADMISSIONS CRITERIA FOR TRANSFER APPLICANTS

- (a) N.C. A&T may accept qualified applicants by transfer from other accredited colleges and universities if the applicant:
 - (1) Is in good social and academic standing at the last or current school of attendance;
 - (2) Is on social suspension from previous institution and is eligible to return;
 - (3) Is on academic suspension and is eligible for forgiveness if suspension ended at least three years ago; and
 - (4) Has a cumulative grade point average of at least a 2.0 from the transferring institution and is eligible to return to that institution.
- (b) Transfer applicants who have not yet had their 24th birthday must meet new freshman admissions requirements unless they have attended another accredited institution and have earned at least thirty (30) semester hours of acceptable transfer credits.
- (c) Applications from transfer applicants must not be considered until all credentials are received from the high school and all other institutions previously attended, except where the transfer applicant is exempt from sending high school transcripts.
- (d) In order to be exempt from high school transcript requirements:
 - (1) Transferable course work must include six (6) semester hours in each of the following subjects: English, a foreign language, social science, mathematics and science. Individual academic programs may have additional admission requirements.
 - (2) The applicant must have been awarded the high school diploma three (3) or more years before admission is sought and/or is at least 21 years old prior to the first day of classes beginning of the first semester of classes and have completed thirty (30) semester hours of degree creditable work.

- (3) The applicant earned an associate of arts, associate of science, or associate of fine arts degree, baccalaureate degree, or any higher-level degree.
 - (4) The applicant completed a degree under an articulation agreement between the institution that they are seeking transfer from and N.C. A&T; and
 - (5) The applicant completed six (6) semester hours of degree creditable work in each of the following areas: English, mathematics, science, social science and foreign language.
- (e) Previous college records must show a cumulative average of 2.0 or above.
- (1) Transfer courses in which a grade of “C-” and above was earned for courses found on the Comprehensive Articulation Agreement (CAA) Transfer Course List will be accepted if an Associate of Science or Associate of Arts degree was earned at a North Carolina Community College System (NCCCS) institution.
 - (2) Transfer courses from institutions other than NCCCS in which a grade of “C” or higher was earned will be accepted.
 - (3) N.C. A&T must award credit for accepted courses but does not calculate grade points on the transferred courses.
 - (4) Transfer credits from challenge examinations or for course work where a grade of P/F has been earned will not be accepted.
 - (5) The maximum number of transferrable credits is ninety (90) semester hours from a regionally accredited four-year college and sixty-four (64) semester hours from a regionally accredited two-year college.

SECTION 330.7 APPLICATIONS FOR VISITING AND NON-DEGREE-SEEKING STUDENT ADMISSIONS CRITERIA

- (a) Applicants from other colleges or universities must obtain prior approval from their current institution to take courses at N.C. A&T as visiting students.
- (b) Visiting students may accumulate up to 21 credit hours at N.C. A&T.
- (c) Enrollment as a visiting student requires submission of a visiting student application for each semester of attendance. Acceptance permits course registration but does not equate into admission into a degree program.
- (d) High school students with superior academic credentials, as described in subsection (e), can attend N.C. A&T as a visiting student with permission from their counselors and parents.
- (e) High school student applicants must apply for admission as a visiting student and must also meet these criteria.
 - (1) Currently enrolled high school student;
 - (2) Be a high school Junior or Senior;
 - (3) Unweighted GPA 3.0 or better at the time of enrollment;
 - (4) Test Scores (Mathematics Placement Test) if they desire to take a university-level mathematics course;
 - (5) Letter of permission from the high school counselor;
- (f) Visiting students are ineligible for financial aid through N.C. A&T.

SECTION 330.8 APPLICATIONS FOR ADMISSION AS A SPECIAL STUDENT

- (a) Special students are those who are not candidates for a degree.
- (b) Students must be in good standing, possess a baccalaureate degree, or who desire to earn prerequisites for graduate work.
 - (1) Such students may register upon the presentation of appropriate documentation from his/her institution, or certifying agency, specifically approving the course to be taken.
 - (2) Such enrollment does not constitute regular admission to the University.
- (c) To apply for this category of admission, the applicant must submit the application form for admissions with the fee and supporting documentation.
- (d) Visiting students may register for no more than 12 credit hours per semester and a maximum of 50 semester hours.
- (e) After completing one semester of full-time study or its equivalent, the non-degree-seeking student may petition the Office of Undergraduate Admissions to be admitted to the university as a regular degree-seeking candidate on the basis of their academic accomplishments.

SECTION 330.9 APPLICATIONS FOR ADMISSION AS AN INTERNATIONAL TRANSFER STUDENT

- (a) Applicants for admission as an international transfer student must provide one or more of the following:
 - (1) Official high school, GED, or adult diploma completion transcript (equivalent to U.S. high school graduation);
 - (2) Official college transcripts from any post-secondary institutions attended, even those granting summer, extension, developmental, and technical credit. If you completed any college courses while enrolled in high school;
 - (3) A minimum cumulative GPA of 2.5 on a 4.0 scale;
 - (4) F-1 Visa: Designed for students enrolling in a full-time, in-person degree program. Applicants must provide financial documentation demonstrating the ability to cover tuition and living expenses;
 - (5) J-1 Visa: Intended for exchange visitors or students receiving significant funding (at least 75% of total program costs) from an external source, such as a government scholarship.
- (b) Applicants whose native language is not English must provide proof of English proficiency. Accepted tests and minimum scores include:
 - (1) TOEFL iBT: Minimum score of 70 (with at least 14 in each sub-score).
 - (2) IELTS: Minimum overall band score of 6.0 (with at least 5.0 in each sub-score).
 - (3) Duolingo English Test: Minimum score of 105.
 - (4) PTE Academic: Minimum score of 48 (with at least 35 in each sub-score).

SECTION 330.10 MILITARY APPLICANTS

- (a) For undergraduate admissions consideration, individuals who have completed a minimum of three years of active-duty service will be considered transfer applicants in the admissions process.

- (b) Military transfer applicants must submit:
 - (c) Official high school, GED, or adult diploma completion documentation;
 - (d) Official college transcripts; and
 - (e) Military transcript for evaluation.
- (c) Applicants' military service will be calculated on a calendar year basis from the date of enlistment to present or exit date (if discharged or retired).
- (d) Applicants must provide proof of enlistment and exit date by submitting their most recent Leave and Earnings Statement if enlisted, or the Form DD214 if discharged or retired.

SECTION 330.11 SEEKING READMISSION AND FORGIVENESS

- (a) Formerly enrolled degree-seeking undergraduate students with a cumulative grade point average (GPA) below 2.0 may apply for readmission when they have not been enrolled at N.C. A&T for a minimum of one academic year (12 consecutive months).
- (b) If courses were taken at other institutions during the absence from N.C. A&T, applicants must submit official transcripts from each institution along with the Application for Readmission.
- (c) Students who have used the Two-Year Forgiveness or Five-Year Forgiveness policies in a prior term are ineligible for academic renewal.
- (d) N.C. A&T will forgive an earned grade of "D" or "F" in all previously completed courses for a readmitted student who meets the Academic Readmission requirements, and recompute the student's GPA.
- (e) The recomputed GPA will be calculated from the courses in which grades of C or higher were earned.
- (f) All courses taken and grades earned by the student before and after readmission must appear on the student's academic transcript and count toward attempted hours.
- (g) A notation stating that the One-Year Readmission and Forgiveness Policy has been applied will be added to the student's transcript.
- (h) The One-Year Readmission and Forgiveness Policy has no effect on the student's financial aid eligibility. A student should contact the Office of Financial Aid for additional information.
- (i) Upon approval of Academic Readmission and Forgiveness, repeated courses completed prior to readmission that received grades of D or F will not count toward the student's future course-repeat limit.

SECTION 330.11 READMISSION OF FORMER AND ACADEMICALLY SUSPENDED OR ACADEMICALLY DISMISSED UNDERGRADUATE STUDENTS

- (a) An undergraduate student who has not been enrolled for one or more semesters, or who is returning after academic or disciplinary suspension, or academic dismissal, must apply for

readmission.

- (b) Readmission applications, and the application processing fee, should be submitted no later than the deadline to apply for readmission published in the academic calendar. Current enrollment restrictions may affect readmission.
- (c) A student who was eligible to continue at the time of leaving and who has a cumulative grade point average of at least 2.0 will be allowed to simultaneously seek and execute a change of major during the readmission process.
- (d) Any such change of major and the student's readmission must be approved by the student's new academic department.
- (e) A student who was academically suspended will be:
 - (1) Placed on Academic Probation after being suspended for one semester; and
 - (2) Allowed to simultaneously seek and execute a change of major during the readmission process. Any such change of major and the student's readmission must be approved by the student's new academic department.
- (f) An academically dismissed student who seeks readmission may be considered for readmission due to:
 - (1) Earning an Associate of Arts (AA), Associate of Science (AS), Associate of Engineering (AE), or Associate of Fine Arts (AFA) degree from a regionally accredited institution. Not all earned credit hours may transfer.
 - (2) Earning an Associates of Applied Science (AAS), Associate of Applied Business (AAB), or Associate of Applied Technology (AAT) degree from a regionally accredited institution. Not all earned credit hours may transfer.
 - (3) Seeking readmission under the grade forgiveness policy by not enrolling at N.C. A&T for 12 consecutive months.
 - (4) Returning to summer school as a summer-only readmitted student in an attempt to raise the grade point average to at least a 2.0.
- (g) A student seeking readmission who left the University as an undeclared student, may be accepted as an undeclared student with the approval of the Director of the Center for Academic Excellence. All other students seeking readmission must be accepted into an academic major degree program, and must not be readmitted as an undeclared student.
- (h) Former students who were suspended or withdrew from N.C. A&T while disciplinary proceedings were pending must obtain approval from the Vice Chancellor for Student Affairs before being eligible to apply for readmission.

SECTION 330.12 ADDITIONAL ADMISSIONS INFORMATION

Criteria for admission are applied flexibly to ensure that people with unusual qualifications are not rejected in the admissions process. The University reserves the right to change admission standards prior to the semester in which the student plans to enroll. Freshman and transfer student applicants should refer to the respective school/college websites and to departmental listings for specific program requirements.

POLICY HISTORY:

Interim Policy Effective: September 18, 2026

AUTHORITY: Chancellor

POLICY OWNER: Provost and Executive Vice Chancellor for Academic Affairs

RESPONSIBLE OFFICE: Office of Undergraduate Admissions

RESOURCES:

[UNC Comprehensive Articulation Agreement](#)

[UNC Policy Manual § 400.1.5\[R\], Regulation Related to Fostering Undergraduate Student Success](#)

[UNC Policy Manual § 700.1, Policy on Minimum Eligibility Requirements for Undergraduate Admission for the University of North Carolina System](#)

[UNC Policy Manual § 700.1.1.2\[R\], Regulation on Transfer Student Admission](#)

[UNC Policy Manual § 700.7.1, Policy on Military Student Success](#)