



# **NORTH CAROLINA AGRICULTURAL AND TECHNICAL STATE UNIVERSITY**

SEC. VIII

## **COLLEGE ADVISORY BOARD GUIDELINES**

### **I. PURPOSE**

The College Advisory Board provides an opportunity for our alumni, parents, and friends who support N.C. A&T to become better acquainted with each College's programs and accomplishments and to use their influence and resources to promote its future success. The members of the Board serve as advocates for the College and assist the Dean in securing support for its programs of undergraduate and graduate education, outreach to the community, and faculty research, scholarship, and creative activity. Individual members of the College Advisory Board agree that their first responsibility is to the advancement of programs and initiatives within the College they serve.

### **II. OBJECTIVES**

The specific objectives of the College Advisory Board are:

- A. To advise and assist the Dean in obtaining financial support for the University from private (individual), corporate, and foundation donors.
- B. To advocate whenever possible for increased State support for the College and the University.
- C. To promote recognition of the College as a critical academic unit of the University and to increase understanding of the key roles played by the College in advancing all aspects of the University's mission.
- D. To assist, where possible, in securing opportunities for College faculty to apply their expertise outside the University, such as consulting contracts, speaking engagements, and appointments to state and national committees, task forces, and commissions.

- E. Provide advice/feedback on program enhancements, workforce and industry needs relevant to the College's mission and vision.
- F. Provide or enhance access to experiential immersive experiences within your organization.
- G. To contribute in all other appropriate ways to increase recognition and support for the College and its faculty, students, and programs among alumni, corporate and foundation leaders, legislators, and influential members of the general public.

### **III. Membership, Officers, and Meetings**

The College Advisory Board consists of 12-20 distinguished alumni, parents and external friends representing the diversity of programs in the College and appointed by the Dean in consultation with the Board Chair. In making appointments to the Board, the Dean will consult, as needed, with the Vice Chancellor for the Division of University Advancement or designee, the Provost, the College's development staff, and College department heads and program chairs. Board members are encouraged to make nominations for membership on the Board to the Dean.

#### **A. Membership**

Members are expected, during their terms, to:

- 1) make an annual gift to the College Enrichment Fund of at least \$1,000.00;
- 2) make a generous commitment according to their means, preferably a major gift to the College or another specified area of interest within the university; and
- 3) attend at least one meeting each year

Board members are normally appointed for three-year terms, with approximately one-third of the membership being appointed each year. Terms of appointment normally begin on August 1 each year. Members agree that the College may use their names on letterhead and in promotional materials describing the College and the work of the Board.

#### **B. Officers**

The Dean will appoint a Chair and a Vice-Chair, each to serve a three-year term. In each subsequent year, the Vice-Chair assumes the position of Chair and the Dean, with input from the Board, shall appoint a new Vice-Chair.

#### **C. Meetings**

The Board holds at least two full-body meetings each year on the N.C. A&T campus, one in the fall and one in the spring semester, involving a variety of activities. The meeting agendas, determined by the Dean and the Chair, are distributed to members in advance of the meeting. If a member misses two consecutive meetings, the Dean will write to verify their continuing interest before removing their name from the roster.

In consultation with the Dean, the Board Chair establishes or dissolves standing and *ad hoc* committees as appropriate to facilitate the work of the Board. Committees and their chairs are appointed by the Board Chair in consultation with the Dean, who may then appoint appropriate College faculty, administrators, staff, or students as *ex officio* members.

March 2018