



NORTH CAROLINA AGRICULTURAL AND TECHNICAL STATE UNIVERSITY

SEC. VI – SAFETY 10.0

TIMELY WARNING POLICY

ADMINISTRATIVE POLICY

I. PURPOSE

The purpose of this order is to establish a policy and procedures for the issuance of timely warnings.

II. POLICY

In an effort to provide timely notice to the campus community in the event a situation arises, either on or off campus, that, in the judgment of the Chief of Police or his/her designee, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. In cases that pose an imminent threat to campus, the warning will be issued through the University Emergency Notification System to students, faculty, and staff via an email message and text message. If available, the timely warning will provide details of the crime, a description of the suspect, and information that will aid in the prevention of similar incidents, including safety information and protective steps. University Police may omit some information from the timely warning if providing it could identify the victim or compromise law enforcement efforts to respond. Victims can remain “mostly confidential” when reporting. Mostly confidential means that internal notifications will be limited to only those required departments (i.e. Title IX Coordinator, Dean of Students, and University Police). Victims can remain mostly confidential when reporting to University Police or other Campus Security Authorities (CSAs).

III. PROCEDURES

The timely warnings may be updated when new or more accurate information becomes available. Timely warnings will be issued when the pertinent information is available and the following criteria are met:

- A. One of the following Clery crimes is reported in good faith:

1. Criminal homicide, including murder and manslaughter;
 2. Sex offenses, including rape, fondling (assault with sexual motives), incest, and statutory rape;
 3. Robbery;
 4. Aggravated assault;
 5. Major incidents of arson; or
 6. All other Clery crimes as deemed appropriate.
- B. The crime is reported by the victim to a Campus Security Authority (CSA) or local/state/federal law enforcement agencies that forwards the information to the University Police for evaluation and dissemination.
- C. The crime occurs within the University's Clery geography;
- D. The perpetrator has not been apprehended;
- E. The University determines that the incident represents an ongoing threat to the campus community;
- F. There is a substantial risk to the physical safety of other members of the campus community and/or their property because of the crime; or
- G. The crime represents a pattern that has occurred two or more times within a specific area or shortened/condensed period of time.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate and/or continuing threat to the community, the University Police may issue an emergency notification in lieu of a timely warning. Emergency notifications are covered in a separate policy that addresses a broader range of incidents and requires a greater urgency than timely warnings.

All available information known at the time will be taken into consideration when evaluating the need for a timely warning. Those considerations include, but are not limited to:

- H. The nature and seriousness of the crime;
- I. When and where the incident occurred;
- J. When it was reported;
- K. The duration of time between the occurrence and the report;
- L. The relationship between the victim and perpetrator;
- M. The patterns or trends of other incidents;
- N. The continuing danger to the campus community; and
- O. The risk of compromising law enforcement efforts or identifying the victim.

Although each case will be evaluated on an individual basis, timely warnings may not be issued when:

- P. A report is filed more than seven (7) calendar days after the date of the alleged incident;
- Q. A report is filed anonymously or by a third party not otherwise identified as a CSA;
- R. The pertinent information has not been acquired;
- S. The suspect has been apprehended;
- T. The report is not made in good faith;
- U. There is a possible risk of compromising law enforcement efforts; or

V. The report does not pose an ongoing threat to the campus.

If, in the professional judgment of University Police, issuing a timely warning would compromise efforts to address the crime, the notification may be delayed or information may be limited. In those cases, University Police Communications will notify the University Chief of Police, or the highest-ranking officer in charge. Once the potentially compromising situation has been addressed, the timely warning will be issued immediately if the serious or continuing threat still exists.

Anyone with information warranting a timely warning or any criminal conduct should report the circumstances to the University Police Department by phone at 336-334-7675 by activating the mobile safety app, or in person at the University Police Department located at 406 Laurel Street, Greensboro, NC 27411.

Date policy is effective: upon approval

Approved by the Chancellor

First approved: April 9, 2018

Revised: