WITHDRAWAL FROM THE UNIVERSITY

UNIT POLICY—ACADEMIC AFFAIRS

Any student who is officially registered for classes and who wishes to withdraw from the University must complete the withdrawal process by the last day to withdraw from the university as published in the academic calendar.

Students who withdraw from the University prior to the published withdrawal deadline shall receive a “W” in all classes in which they were enrolled. Failure to attend classes does not constitute a withdrawal from the University. A student who does not officially withdraw from the University will be assigned the final grade earned in each course in which he or she was enrolled during the semester in question.

Withdrawal applications by students who have a pending judicial charge will not be processed by the Registrar. Pending judicial charges must be cleared before a student may officially withdraw from the University.

Withdrawal from the University may have significant academic and/or financial aid implications. Students are strongly encouraged to seek advisement by their academic advisor or academic unit and financial aid officer before completing the withdrawal process.

Students withdrawing from the university with extenuating circumstances may affect a student’s financial aid status and may affect the student’s progress toward degree completion; however, the course or courses will not count in the tuition surcharge calculations and in the number of maximum attempts. Extenuating circumstances include serious medical and psychological difficulties and may include military deployment, unanticipated life events, or administrative reasons.
Date revision is effective: upon approval

First approved: Prior to July 5, 2011
Revised: February 20, 2012
April 24, 2017

Approved by the Chancellor