



NORTH CAROLINA AGRICULTURAL AND TECHNICAL STATE UNIVERSITY

SEC. II- COURSES 3.0

UNDERGRADUATE COURSE WITHDRAWALS

UNIT POLICY-ACADEMIC AFFAIRS

Course withdrawals refer to a student withdrawing from at least one of their enrolled courses after the drop/add period and by the last day to withdraw from a course, as published in the Academic Calendar. Withdrawing from the last course for the semester constitutes a withdrawal from the University, and the student must complete the official University withdrawal process, as outlined in the [Withdrawal from the University](#) policy.

Undergraduate students are allowed to withdraw from a maximum of sixteen (16) credit hours during their undergraduate academic career.

Students who withdraw from a course or courses are assigned a grade of "W." Failure to attend class does not constitute withdrawing from a course. Students who do not officially withdraw from a course or courses will be assigned a final grade in each enrolled course. Withdrawing from a course or courses without extenuating circumstances may affect a student's financial aid status, and may affect the student's progress toward degree completion.

Students considering withdrawing from a course or courses should consult their faculty advisor or academic unit advisor and the Office of Student Financial Aid.

Undergraduate students seeking to withdraw from a course or courses due to extenuating circumstances must seek approval by completing the official withdrawal form and providing supporting documentation to the University Registrar. Extenuating circumstances include documented serious medical difficulties, and may include military deployment, serious life events, or administrative reasons as deemed by the university. Extenuating circumstances are reviewed and approved by the Vice Provost of Academic Strategy and Operations.

In the case of students approved to withdraw from a course or courses with extenuating circumstances, some conditions might still apply. The student's financial aid status and progress toward degree completion may be affected. The course or courses, however, will not count in the number of maximum attempts.

Effective Date: July 29, 2019

Approved by the Chancellor

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 April 24, 2017
 July 29, 2019