



**NORTH CAROLINA A&T STATE UNIVERSITY
CHAPTER 400 - SAFETY AND HEALTH
INTERIM UNIVERSITY POLICY 416, CAMPUS
EMERGENCY COMMUNICATIONS AND ALERTS**

SECTION 416.1 POLICY STATEMENT

Consistent with federal and state requirements for emergency notification, North Carolina Agricultural and State University (“N.C. A&T” or “University”) will issue a campus-wide Emergency Notification when a situation occurs on campus or in the immediate vicinity that constitutes an ongoing or continuing threat to the health or safety of the campus community as determined by the Associate Vice Chancellor for Police and Public Safety, the Emergency Management Director, or their designees. Emergency notifications will be used to disseminate emergency alerts and are intended to provide timely information regarding the location and nature of an emergency and general guidance to promote personal safety.

SECTION 416.2 PURPOSE

The Jeanne Clery Campus Safety Act (“Clery Act”) is a federal law that requires institutions of higher education that receive federal financial aid to establish policies to ensure transparency around campus crimes and statistics. Consistent with Clery Act requirements, this policy outlines N.C. A&T’s process for prompt emergency notification, response, and potential evacuation when a significant emergency or dangerous situation involving an immediate threat to the health or safety of the campus community.

SECTION 416.3 SCOPE

This Policy applies to all faculty, staff, students, and visitors.

SECTION 416.4 CONFIRMATION OF SIGNIFICANT EMERGENCY OR DANGEROUS SITUATION

Section 416.4.1

- (a) At a minimum, the University’s police or emergency management or their designees will issue emergency notifications upon confirmation of a significant emergency or dangerous situation that:
 - (1) Involves an immediate threat to the health and safety of students or employees;
 - (2) Occurs on the University’s campus or immediate vicinity; and
 - (3) The University determines it poses a substantial risk to the physical safety and/or the property of the campus community.
- (b) Emergency Notifications may be triggered by a broad range of threats, including but not limited to the following:
 - (1) Active armed assailant and/or credible threat of violence;

- (2) Credible bomb threat and/or suspected explosive device;
 - (3) Riots and/or other forms of civil unrest;
 - (4) Acts of terror;
 - (5) Significant and/or sustained law enforcement activities;
 - (6) Significant loss of electrical or other key utilities;
 - (7) Fires, both accidental and intentional;
 - (8) Natural disasters including, flash floods, tornadoes, earthquakes, and/or other sudden significant weather-related events;
 - (9) Hazardous material (HAZMAT) spills, leaks, or exposures; or
 - (10) Significant health emergencies, outbreaks, or exposures.
- (c) First responders, including University officials from N.C. A&T's Department of Public Safety, will work to confirm whether an actual or threatened situation exists, using all available information. Confirmation may include but is not limited to:
- (1) visual;
 - (2) numerous and repeated calls to the police dispatch center;
 - (3) audible screams, gunshots, or explosions;
 - (4) credible intelligence from another first responder agency; or
 - (5) credible reporting from a news or other media sources.

Section 416.4.2 Activation Authority

- (a) Upon confirmation that an emergency notification should be issued, University officials will determine the content of the notification and the appropriate segment or segments of the campus community to be notified, as soon as practicable.
- (b) Authorization for University Police Department communications staff to initiate emergency alert notifications rests with the Associate Vice Chancellor for Police and Public Safety, Emergency Management Director, and or their designees.

Section 416.4.3 Emergency Notification Messaging

- (a) Emergency notifications must include the best information available at the time of the notification, including a brief description of the emergency, location, and guidance regarding what to do to keep individuals safe while the incident is ongoing, as available.
- (b) After an initial emergency notification is issued, regular updates using the same method of notification will continue while an actual or perceived threat persists. Content of follow-up messages may vary, but will address at least one of the following criteria:
- (1) Reminder for individuals to continue avoiding the area impacted;
 - (2) Reminder for individuals to continue to shelter in place;
 - (3) Advise individuals sheltering in place to comply with directives given to them by first responders; or
 - (4) Provide updated health and safety guidance, as necessary.
- (c) When the police or emergency management determines that the threat has ended, an 'All Clear' notification must be issued using the same method as the previous alerts, informing the community that the emergency has concluded.

Section 416.4.4 Activation Notification

Except for testing of the emergency notification system, the following individuals must be notified upon activation of the emergency notification system:

- (1) Chancellor;
- (2) Provost and Executive Vice Chancellor for Academic Affairs;
- (3) Vice Chancellor for Business and Finance;
- (4) Vice Chancellor/Chief of Staff;
- (5) Vice Chancellor for Legal Affairs, Risk, and Compliance; and
- (6) Any other necessary administrator deemed necessary for the event.

POLICY HISTORY:

Eff. October 2, 2026

AUTHORITY: Chancellor

POLICY OWNER: Vice Chancellor of Business and Finance

RESPONSIBLE OFFICE: Office of Emergency Management

RESOURCES:

[UNC System Police Manual 1300.7.3\[R\]](#)

[Jeanne Clery Campus Safety Act](#)