

Staff Senate Full Body Meeting
North Carolina A and T State University
1020 Wendover Avenue – 2:00 PM/Room 009
September 26, 2019

Members Present: Laisha Baez, Greta Carter, Shelley Clayton, Sandra Ross, Sarah Falkener, Sadia Green, Leah Ford, Shalane Griffin, Carlos, Grooms, Brandelyn Hall, Amanda Hughes, Elayne Jones, Erica Knight, Diatra Langford, Regina Linney, Robert Melvin, Elfrida Mensah, Edwin Moye, William Parker, Keyara Quick, Penny Smith, Noddia Suddreth, Nikitra Warren-Cobbs, Brianna Williams, and Bridgett Williams.

Members Absent: Crystal Boyce, Unique Butler, Kellie Dixon Claudette Drake, James Foreman, Shante Griffin, Bridget, Cornelia Johnson, Ronice, Johnson, Sal Leone, Mario Lewis, Madelyn McClinton, Kelsey Merritt, Latanya Miller, Lamont Prysock, April Stockton, Kevin Sanders, Asia Smith, Bernadette Smith-Murray, Dorothy Siler, and Deontre Whitaker.

Attending Guest:

Ericka Elbert, Human Resources
Linda Magnum, Human Resources

Refreshments were provided by Staff Senate

Meeting was called to order at 2:00 pm.

Oath of Office was read by Erica Knight for new members.

Erica asked each committee chair to share what is entailed by each committee. This would give each new person the opportunity to sign up for the committee they wish join.

Overview of committees:

- A. **Budget and finance: Leah Ford....** The budget committee is charged with the responsibility for the acquisition of funds to support the goals and objectives of Staff Senate.
 - Set budget for operating costs – what we can and can't spend money on.
 - Once budget is complete, handle invoices that come through.
 - Business and finance supports the staff Senate through a budgetary allocation.
 - Names added to this committee are Laisha Baez from Business and Finance and Keyara Quick from Library Services.

B. Communications: Bernadette Smith-Murray....This committee includes public relations and marketing.

- Website; information sharing; social media
- Names added to this committee are Ed Moye, JOMC; Shelley Clayton, Advancement and Carlos Grooms, Academic Affairs.

C. Technology: William Parker....Technology initiates website upgrades and changes, arrange for phone service, reviews and oversees all technology acquisitions.

- Names added to this committee is Ed Moye from JOMC.

D. Special events: Greta Carter.... This committee has the responsibility of making plans for the fall and spring forums, selecting guest speakers, gifts, and creating a menu for each forum.

- Names added to this committee are Ericka Elbert from Human Resources, Elayne Gibbs-Jones, CAE; Nikita Warren-Cobbs, SHC; Sadia Green, AA; Gina Linney, CHHS/Deans Office; Noddia Suddreth, Title III; Saundra Ross, Legal Affairs; and Bridgett Herring-Williams, University Advancement.

E. Elections: This committee deals with the process of recruiting new people to become members of Staff Senate where members will serve two years.

- No chair for this committee at the moment.
- 30 People were turned away from Staff Senate this year.
- Names added to this list are Keyara Quick, Library Services and Amanda Hughes, Engineering.

F. Community service: Penny Smith...This committee is responsible for disseminating information to Staff Senate about upcoming Community Service events and organizing Staff Senate community service events.

- Building community for staff; campus events on and off campus to support.
- Partner with the child lab and assist them; winter celebration
- Work closely with external affairs to get staff and faculty out in the community.
- Names added to this committee are Brianna Williams, Housing; Diatra Langford, Student Affairs; Gina Linney, CHHS/Deans office; Brandelyn Hall, Trio; Sadia Green, Registrar's office; Saundra Ross, Legal Affairs; and Shelley Clayton, Advancement.

- G. **By-laws: Shalane Griffin....**This committee defines the roles and responsibilities of all officers; draft processes, procedures, determine nomination and elections standards, and protocols for functions of Staff Senate.
- No new members.
- H. **Human Resources: Kevin Sanders....** Duties consist of responding to Staff Senate and assembly initiatives. Listening to issues and concerns related to Human Resources.
- Names added to this list are Nikita Warren-Cobbs from Student Health Center; Noddia Suddreth, Title III; Saundra Ross, Legal Affairs; and Bridgett Herring-Williams, University Advancement.

Chair's Remarks – meets monthly with chancellor and vice chancellor of HR and has a monthly UNC System staff senate call.

Call highlights –

- State budgets still haven't been finalized.
- Open enrollment for the State Health Plan will be November 2- 19, 2019. This is due to the process of clear pricing.
- Board passed the parental leave policy. New for NC. UNC System. Expected go live of Jan-March 2020. 8 weeks of paid leave for the birth of a child. 4 weeks for those who didn't give birth. Weather policy hasn't changed. No anticipated changes. Chris Chiron is the rep from the UNC System.
- Diversity and Inclusion council – there will be one for each campus. More discussion at November Staff Assembly meeting.
- Golf Tournament – opportunity for different schools to collaborate and raise money for scholarships. Provides scholarship opportunities for UNC system employees. Up to \$1,000. One time a year. October 1 – 31, 2019 is the application period.
- Staff assembly – each school has three votes each time there is a vote.
- Years of service program – was eliminated with budget cuts. Recommendation that we bring it back for employee recognition. Need to have ways to increase morale, this is an idea for how to do that.
- Capital Campaign committee met today. The goal this year is \$405,000.

Next meeting – October 17, 2019. Police Department will be guest speaker.

There being no further business, the meeting adjourned at 3:50

Recorded by Sarah Falkener