

**SUPERVISORY DEVELOPMENT PROGRAM APPLICATION  
NORTH CAROLINA A & T STATE UNIVERSITY**

We are proud to offer a new development program called the Supervisory Development Program (SDP). It is a customized development track that will include in-class professional development courses as well as SkillPort online course offerings for employees who would like to develop themselves with skills that would align with a supervisory career path. Due to the time commitment required to complete SDP, supervisory approval is needed.

Once this form is completed and approved, the supervisor needs to email a copy to the [Center for Leadership and Organizational Excellence \(CLOE\)](#) office. You will be contacted with further instructions on registering for courses after approval has been received.

- 1) Full Name of Applicant: \_\_\_\_\_ Banner ID \_\_\_\_\_
- 2) College / School / Division: \_\_\_\_\_ Department: \_\_\_\_\_
- 3) Office Phone Number: \_\_\_\_\_
- 4) NCAT Email Address: \_\_\_\_\_
- 5) Semester In Which You Are Enrolling : \_\_\_\_\_
- 6) Classification:             SHRA             EHRA  

*Are you currently a supervisor of SHRA or EHRA employees? Yes             No*

**APPLICANT:** I hereby certify that I have discussed this application with my supervisor and acknowledge that this Supervisory Development Program is consistent with my performance management career goals and will not interfere with employment obligations.

(Signature) \_\_\_\_\_ (Date) \_\_\_\_\_

**SUPERVISOR:** I approve this applicant's enrollment and participation in the Supervisory Development Program. I also acknowledge and affirm that the applicant's participation will not interfere with or conflict with the satisfactory performance of normal employment obligations.

(Signature) \_\_\_\_\_ (Date) \_\_\_\_\_

Supervisor's Email: \_\_\_\_\_