

## **North Carolina A&T State University**

### **Advanced Planning for Moore Gym Renovation for College of Health and Human Services**

September 22, 2025

#### **Project Description**

North Carolina A&T State University is proceeding with the design and renovation of a Kinesiology Performance Lab in the basement floor of Moore Gym Building (approximately 3,500 sf). Moore Gym is in the student life core of A&T's campus and has been identified as the location for this expansion to the Kinesiology Department. The renovation is anticipated to include interior architectural modifications, minor mechanical/electrical systems modifications, moderate plumbing modifications as well as selective lighting and interior finish reconfiguration to support the Performance Lab design. Associated equipment specifying/coordination with Advanced Planning (AP) study is required.

#### **Project Scope and Budget**

The AP effort is to define a project program congruent with end user needs/requirements, anticipated schedule and budget. Given the small size of the project, Advanced Planning scope desire is to combine the Programming and Schematic Design/Design Development Phase. The successful firm will be required to confirm submission format approval with the State Construction Office (SCO). An associated OC25 will be expected of the AP effort. If requested format (phase packaging) intent is not congruent with project intent/AP effort or design budget, Owner and successful designer will modify one or all components to obtain a definitive AP effort/submission. Currently the overall project budget is \$1M. It is the intent of the University to retain the services of the selected Advanced Planning design firm to continue with remaining basic design services as needed (including construction administration) to fully execute the project.

#### **Design Process**

The selected firm will work through the NC A&T State University Office of the University Engineer and State Construction Office.

#### **Critical Selection Factors**

Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. Please note that two hard copies and one electronic copy on a thumb drive of the proposal is requested. The length should be limited to 20 pages (single sided = 20 pages, double sided = 10 pages), exclusive of the SF 330. Firms are requested to assure receipt of proposals at address listed below by 5pm on October 20, 2025.

Please include in proposal the following information:

- Related expertise in the type of project.
- Familiarity with State Projects and State Construction Office
- Current University Work & Current Workload
- Work History with A&T
- Adequate staff and proposed design or consultant team for the project.
- Construction administration capabilities
- Record of successfully completed projects without major legal or technical problems.

**Designer Selection Process**

Following the receipt of proposals, members of the designer selection committee will review proposals, create shortlist, conduct interviews and make a recommendation of selection to the University Board of Trustees. Please note that shortlisted firms will be notified.

**Questions/Proposal Submittal**

All questions and project submittals shall be directed to:

Steve Sutton, Project Manager

Tel: (336) 285-4512

steveas@ncat.edu

North Carolina Agricultural and Technical State University

Office of the University Engineer

Clyde DeHuguley Building

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