

North Carolina A&T State University – Radio Tower Relocation

July 22, 2025

Project Description

North Carolina Agricultural and Technical State University (NCAT) seeks the design services from engineering firms specializing in communication towers for the construction of a new radio tower and the demolition of the existing 490' tower. The location of the new tower will be determined during advanced planning.

Project Scope

A total budget of \$1,990,439 is approved for the advanced planning, design services, construction, equipment, commissioning, special inspections, and contingencies. Design services will produce construction document preparation, including an accepted OC-25 by the State Construction Office (SCO), assistance with bid documentation, cost estimating, construction administration, and closeout. The UNC Standard Design Contract will be used.

Project Schedule

The design services will be completed by April 2026 and construction beginning in October 2026.

Design Process

The selected firm will work through the following entities:

- North Carolina Agricultural and Technical State University
 - Office of the University Engineer
 - Division of Student Affairs
 - Department of Athletics
 - Department of Journalism and Mass Communications
- North Carolina State Construction Office
- University of North Carolina Systems Office

Critical Selection Factors

Interested firms can participate by submitting a current SF 330 form and addressing the following in a written proposal.

- Two hard copies and one electronic copy on a travel drive of the proposal is requested
- The length is limited to 20 pages if single-sided and 10 pages if double sided. Page limit is exclusive of the SF 330.

Firms must assure receipt of proposals at the address listed on the signature block **by close of business August 25, 2025.**

The proposal will include the following information:

- Specialized or appropriate expertise in the type of project.
- Past performance on similar projects.
- The proposed design/consultant team and adequate staff for the project.
- Current workload and NC State projects awarded.
- Proposed design approach for the project.
- Recent experience with project costs and schedules.
- Construction administration capabilities.
- Proximity to and familiarity with the area where the project is located.
- Record of successfully completed projects without major legal or technical problems.
- Other factors that may be appropriate for the project.

Designer Selection Process

The designer selection committee will review proposals, create shortlist, conduct interviews, and make a recommendation to the University Board of Trustees.

Questions/Proposal Submittal

In order to ensure an objective selection process, do not contact members of the Board of Trustees or any university official other than the project manager. Direct all questions and project submittals to:

Jed Deocampo, PMP
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Office of the University Engineer
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