

North Carolina A&T State University – Football Locker Room Renovation

Project Summary

March 6, 2024

Project Description

North Carolina Agricultural and Technical State University (NCATSU) seeks design services from Architectural Firms, with a focus of athletic locker rooms for the Football Locker Room Renovation project. The Locker Room shall be able to seat 120 players and have a lounge area for athletes within the space.

The project's design effort is continuing based on an advanced planning document generated for athletics.

Project Scope

A Budget of \$2,000,000 is approved for the Design Services, Construction, Equipment, Furniture, Commissioning, Special Inspections and Contingencies. Design Services will include construction document preparation, assistance with selection of GC, cost estimating, construction administration and closeout. Past performance on locker room projects is desired.

Project Schedule

The design services shall be completed by October 2024 with physical construction beginning in January 2025.

Design Process

The selected firm will work through the NC A&T State University Office of the University Engineers, Division of Student Affairs and State Construction Office.

Critical Selection Factors

Interested firms can participate in the process by submitting a current SF 330 form and addressing the following in a written proposal. Please note that two hard copies and one electronic copy on a travel drive of the proposal is requested. The length should be limited to 20 pages (single sided = 20 pages, double sided = 10 pages), exclusive of the SF 330. Firms are requested to assure receipt of proposals at address listed below by close of business **April 2, 2024**.

Please include in proposal the following information:

- Specialized or appropriate expertise in the type of project.
- Past performance on similar projects.
- Adequate staff and proposed design or consultant team for the project.
- Current workload and State projects awarded.
- Proposed design approach for the project including design team and consultants.
- Recent experience with project costs and schedules.
- Construction administration capabilities.
- Proximity to and familiarity with the area where project is located.
- Record of successfully completed projects without major legal or technical problems.
- Other factors that may be appropriate for the project.

Designer Selection Process

Following the receipt of proposals, members of the designer selection committee will review proposals, create shortlist, conduct interviews and make a recommendation of selection to the University Board of Trustees.

Questions/Proposal Submittal

In order that the selection process is as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals shall be directed to:

James Shell, Project Manager
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Office of the University Engineers
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