North Carolina A&T State University
2026 Banner Payroll Calendar
Law Enforcement - Law Time

Leave Year	Leave Period	Payroll Month	Calendar Days Covered		Employees Leave Submit Deadline	Supervisors Leave Approve Deadline	Vac and Sick Accrual Thru	Comp Accr & Leave Taken Thru	Pay Date
			From	To					
2026	**L4 13**	**MN 01**	**Monday, November 17, 2025**	**Sunday, December 14, 2025**	**Monday, December 15, 2025**	**Tuesday, December 16, 2025**	**January**	**January 11, 2026**	**January 30, 2026**
2026	L4 01	MN 01	Monday, December 15, 2025	Sunday, January 11, 2026	Monday, January 12, 2026	Tuesday, January 13, 2026	January	January 11, 2026	**January 30, 2026**
2026	L4 02	MN 02	Monday, January 12, 2026	Sunday, February 8, 2026	Monday, February 9, 2026	Tuesday, February 10, 2026	February	February 8, 2026	February 27, 2026
2026	L4 03	MN 03	Monday, February 9, 2026	Sunday, March 8, 2026	Monday, March 9, 2026	Tuesday, March 10, 2026	March	March 8, 2026	March 31, 2026
2026	L4 04	MN 04	Monday, March 9, 2026	Sunday, April 5, 2026	Monday, April 6, 2026	Tuesday, April 7, 2026	April	April 5, 2026	April 30, 2026
2026	L4 05	MN 05	Monday, April 6, 2026	Sunday, May 3, 2026	Monday, May 4, 2026	Tuesday, May 5, 2026	May	May 3, 2026	May 29, 2025
2026	L4 06	MN 06	Monday, May 4, 2026	Sunday, May 31, 2026	Monday, June 1, 2026	Tuesday, June 2, 2026	June	May 31, 2026	May 29, 2025
2026	L4 07	MN 07	Monday, June 1, 2026	Sunday, June 28, 2026	Monday, June 29, 2026	Tuesday, June 30, 2026	July	June 28, 2026	June 30, 2026
2026	L4 08	MN 08	Monday, June 29, 2026	Sunday, July 26, 2026	Monday, July 27, 2026	Tuesday, July 28, 2026	August	July 26, 2026	July 31, 2026
2026	L4 09	MN 09	Monday, July 27, 2026	Sunday, August 23, 2026	Monday, August 24, 2026	Tuesday, August 25, 2026	September	August 23, 2026	August 31, 2026
2026	L4 10	MN 10	Monday, August 24, 2026	Sunday, September 20, 2026	Monday, September 21, 2026	Tuesday, September 22, 2026	October	September 20, 2026	September 30, 2026
2026	L4 11	MN 11	Monday, September 21, 2026	Sunday, October 18, 2026	Monday, October 19, 2026	Tuesday, October 20, 2026	November	October 18, 2026	October 30, 2026
2026	L4 12	MN 12	Monday, October 19, 2026	Sunday, November 15, 2026	Monday, November 16, 2026	Tuesday, November 17, 2026	December	November 15, 2026	November 30, 2026
2026	L4 13	MN 01	Monday, November 16, 2026	Sunday, December 13, 2026	Monday, December 14, 2026	Tuesday, December 15, 2026	January	December 10, 2027	December 23, 2026
2026	L4 01	MN 01	Monday, December 14, 2026	Sunday, January 10, 2027	Monday, January 11, 2027	Tuesday, January 12, 2027	January	January 10, 2027	January 29, 2027

Important: Employees must enter time **no later** than the Employees Submit Deadline by 11:59 p.m.
Supervisors must approve time **no later** than the Supervisors Approve Deadline by 11:59 p.m.

Leave Period	Corresponds to timekeeping month
Payroll Month	Monthy payroll when leave will process
From/To	Actual calendar dates in leave reporting period
Submit Deadline	Date that system cuts off for employee time entry for reporting period
Approve Deadline	Date that system cuts off for approvers for reporting period
Accrual Thru	The month's vacation and sick leave accrual that is included in new balance
Leave Taken Thru	The date thru which leave taken or comp time accrued is included in the new balance