

University Payroll News

Electronic W-2s

Employees interested in receiving their 2017 W-2 electronically can log into Aggie Access On-line and check the designated box to consent to receiving their W-2 electronically. If you elect to receive the electronic copy of your W-2:

- You will not receive a paper copy of your W-2.
- You are consenting to return to Aggie Access On-line to print your W-2 when notified that your W-2 is available for printing.
- You will have the ability to print previous year W-2s and can access them as needed.
- Electronic W-2s are available prior to paper W-2s sent through US mail.

If you consent to receive your W-2 electronically, this selection will be valid for all subsequent tax years unless you revoke your consent. In other words, until the consent box is unchecked to revoke consent, all future W-2s will be available electronically.

Direct Deposit Email Notification

Beginning January 8, 2018 the password format for opening the email of your direct deposit notice will change. Instead of using the last four characters of your social security number, you will now use the last four digits of your Banner ID. The full format for opening your direct deposit email notification will be the first four letters of your last name combined with the last four numbers of your Banner Id.

Direct Deposits

Great news! Coming soon in 2018, all employees will have the option of depositing their net pay into multiple bank accounts using Aggie Access On-Line. Please stay tuned for additional information regarding the date this benefit will be available.