



North Carolina Agricultural and Technical State University

Human Subject Certification
Of Record Retention Form

(Can only be used for payments or non-cash incentives under \$100)

Due to the following reasons we are retaining within the department Human Subject information relating to the attached request for funds.

Study Name: _____

Reason: _____

The required Human Subject information (Name, SSN if available, address, signature evidencing participation and receipt, date of interview or participation, and amount) is on file in the department and available if requested.

Signature: _____

Name: _____

Title: _____

Date: _____